



DATE _____

EMAIL _____

APPLICATION

NAME _____

DATE OF BIRTH _____

ADDRESS _____

PHONE # (HOME) _____ (CELL) _____

POSITION APPLYING FOR _____ AVAILABLE DAYS _____

DATE YOU CAN START _____ SALARLY DESIRED _____

ARE YOU A PERMENTENT RESIDENT? Yes [] No [] or U.S. CITIZEN? Yes [] No []

SOCIAL SECURITY # _____ - _____ - _____

HAVE YOU EVER CONVICTED OF A FELONY? Yes [] No [] If Yes, what kind? _____

HOW WERE YOU REFERRED TO THIS COMPANY? _____

FORMER EMPLOYERS (LIST BELOW LAST TWO EMPLOYERS)

DATE/MONTH/YEAR	NAME OF EMPLOYER	PHONE NUMBER	POSITION	REASON FOR LEAVING
FROM				
TO				
FROM				
TO				

May we contact your former employers? Yes [] No [] If No, Why? _____

EDUCATION HISTORY

NAME & LOCATION OF SCHOOL	YEARS ATTENDED	GRADUATED?	MAJOR
ELEMENTARY SCHOOL		Yes [] No []	
HIGH SCHOOL		Yes [] No []	
COLLEGE		Yes [] No []	

Other training, certifications or licenses held: _____

WRITE ABOUT YOURSELF, AND WHY YOU ARE GREAT FOR APPLYING POSITION.

WRITE YOUR 5 DREAMS THAT YOU WANT TO ACHIEVE DURING WORKING WITH US.

- 1) _____
- 2) _____
- 3) _____
- 4) _____
- 5) _____

We hope you achieve these dreams with us.

HAVE YOU FINISHED READING A BOOK WITHIN A MONTH? Yes [] No []

If Yes, Name of the book and tell us what you learned from it?

COMPANY'S MOTTO with ARCH LOGO

- 1) We are here to SUPPORT our COMMUNITIES.
- 2) We are here to BUILD our FRIENDSHIPS.
- 3) We are here to LINK our WORLDS.

11 SIMPLE RULES TO FOLLOW

- 1) Think First of the Others 2) Build Up the Other Person's Sense of Importance
- 3) Respect the Other Man's Personality Rights 4) Give Sincere Appreciation
- 5) Eliminate the Negative 6) Avoid Openly Trying to Reform People
- 7) Try to Understand the Other Person 8) Check First Impressions
- 9) Take Care with the Little Details 10) Develop Genuine Interest in People 11) Keep It Up!

Initial if Read []

MORE SIMPLE RULES TO FOLLOW - EIGHT RIGHTS

- 1) Right View 2) Right Thought 3) Right Speech 4) Right Behavior 5) Right Livelihood
- 6) Right Effort 7) Right Mindfulness 8) Right Concentration

Initial if Read []

ACKNOWLEDGEMENT AND AUTHORIZATION

- [] I certify that all answers given herein are true and complete to the best of my knowledge.
- [] I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.
- [] In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge.

Signature of Applicant

Date

<Revised 2010-01-15>